



**Rilke Schule
Academic Policy Committee
FINAL Meeting Minutes
February 11th, 2010**

Jo Sanders, President	Joe Weinberger - Absent
Petra Nickerson, Vice President	Claudia Bittlingmaier, Teacher
Jeff Ullom, Treasurer	Debra Schwicht, Teacher
Liz Crafford, Secretary	
Frank Mächt	Crystal Wrabetz, Principal - excused
Mary Mead, ASD Charter School Supervisor - Absent	

Other attendees at the meeting were:

Greg Gould	Denise Cotten
Elisa Snelling	Steve Schaffer
Kathleen Dunning	Stephanie Campbell
Terri Wood	Allison McClain
Kim Nelson	Arlynda Hermann
Cassie Jeremias	

I. CALL TO ORDER

The meeting was called to order at 6:42 PM.

II. APPROVAL OF MINUTES

Action: Approval Minutes
Moved by: Petra Nickerson
Seconded by: Jeff Ullom
Vote: Unanimous

III. PUBLIC COMMENT PERIOD

Denise Cotton spoke with Crystal about getting German Preschool Toys for the Kindergarten classes. She has received a price list and forwarded it to Crystal, who passed it on to Jo.

Petra asked about the status of Samstagschule and preschool. Jo S. summarized her ideas about the program.

IV REPORTS OF STANDING COMMITTEES OR PERSONS

A. Supervisor of Charter Schools

Mary was unable to attend. There was no report.

B. Principal's Report

The principal is away for a week. Jo reported for her that the Haiti for Jeans project was successful and will be featured on Channel 11 this Friday night.

Liz read part of Crystal's email report to the board.

C. Rilke Verein

Arlynda Hermann reported that the Verein is preparing for Fasching and the Fur Rondy parade and looking for a new board member.

The next RSV meeting is next Monday at 5 PM.

The Verein voted to use Optional Intensive money to pay for Interns for next year.

D. Building Committee

Jeff had no new news. We are working on both sets of negotiations. We will push soon to have meetings with the new board members.

Rilke Schule Inc. was to make an offer on the Sentry Drive property, but this hasn't happened yet.

E. Curriculum

The Pasch grant order with 57 cartons full of books from Germany has arrived. We may have a little more money for later this spring because not all of the order was filled.

In searching for books in Germany it was clear that we need a 6-7-8 grade German textbook on American History. Jo will start writing it.

Every single grade 1-8 now has a set of Atlases.

F. Finance Committee

We are currently \$6,000 in the red but are owed something from a company that charged us twice. There is \$8000 left over from last year can be used only for supplies. We still have not received the money from the district for the extra 26 students. This makes it difficult to balance the budget until we get reimbursed.

G. Goals Committee

Frank asked us to think about how to integrate goals with our people efforts.

H. Public Relations Committee

The Kinderfest was another success with 22 children enrolled. Judith and Claudia, Annika and Angelika all ran the two classes.

We have 70 lottery applications for Kindergarten so far for next year.

The Summer Camp schedule needs to be finalized by the end of March to go in the annual Newspaper summer camp schedule. We are interested in running at least one 2 week session of camp before school starts in the fall. The teachers being sent to Germany are: Brandon Strauch and Charmin Martin.

I. Optional Intensives

Liz asked how teachers are viewing the program. The response was favorable that the Optional Intensive time on Friday is provided much needed joint planning time for the teachers.

V. Old Business

A. Follow up on Goals. See B

B. Principal Evaluation

Frank and Liz put together a form to send out to parents, board members, interns, staff, and older kids in grades 5-8 to complete the Principal Evaluation.

Action: A motion was made to mail out the evaluation to our Rilke Schule community

Moved By: Frank

Seconded by: Petra

Vote: Unanimous

C. Election – new members

We welcome our new board members:

Greg Gould

Elisa Snelling

Steve Schaffer

Action: Nomination of Frank Mächt by Claudia for acting President by Acclamation

Action: Nomination of Jeff Ullom for acting Vice President by Acclamation

D. Draft of board packet

Liz handed out a draft board packet to everyone.

E. Preliminary calendar

Liz handed out a very brief draft of a board calendar that will need further work.

F. Grants Committee

Alison McClain, Archeologist and Grant Writer, is interested in putting together a 5 year plan to help with Grant Writing. All the groups need to be involved in the long term planning process. She welcomes their input and feedback.

VI. New Business

A. Jr. Drama Play

The Jr. Drama club will perform “The six little pigs” next Wednesday during the day and in the evening 2:15 and 6 PM.

B. Sprachmeister Award Plaque

It was suggested that we should do a plaque for the children who earn more than 100 Sprachmeisters in a year. Frank asked about doing something similar for the English side, perhaps with reading levels. It was commented that Herr Nick did a Lesenmeister program last year. We could make flags of many other countries that speak English and use those as both an incentive and a geography lesson in the process.

The board agreed to make a plaque.

C. Awards Assembly

Jo asked Stephanie to bring up with Crystal that we need to have an assembly. Petra asked that if we have an assembly we have more than one days notice. Claudia suggested that we need guidelines for the teachers for who should receive awards. Stephanie said that she could put together guidelines for all the teachers.

D. Hoodie Problem. Jo asked that we discuss and take a stand on whether or not hoodies would be allowed at school.

E. Hair Code – When we first drafted the dress code we said hair had to be ‘natural colored and non-distracting’. Petra couldn’t find it on the website this evening. Frank asked why we can’t decide now. It was noted that this topic generally brings lots of parent input and feedback, and we should announce it ahead of time to give people the opportunity to comment. We discussed reviewing the Dress Code at the next meeting.

The meeting was adjourned at 8:45 PM.

Executive Session

A brief executive session was held to discuss personnel issues.

Elizabeth Crafford, APC Secretary