

Rilke Schule  
Academic Policy Committee  
FINAL Meeting Minutes



Thursday, July 22nd 2010, 6:30 PM  
Regular Meeting  
Minutes approved, August 12<sup>th</sup>, 2010

I. Call to order

The meeting was called to order at 6:32 PM.

**Board Members Present: Liz Crafford, Greg Gould, Jeff Ullom, Steve Schaffer, Claudia Bittlingmaier, Crystal Wrabetz, Debra Schwicht, Robert Hebert, Elisa Snelling, Frank Mächt, Jo Sanders**

**Board Members Excused:**

**Others attending the meeting were: Jeff Lentfer, Denise and Evan Cotton, Jackie Dorrow, Stephanie Campbell, Roy Oakley, Randy Solte, Terri Wood, Cassie Jeremias, Angelika West, Brett & Patty Wilbanks, Beth Schlabaugh, Laura Demander.** (Incomplete list)

II. Opening Comments

Thank you for coming. We are all working very hard in this time of change. Greg thanks everyone for their hard work. All the folks here and others who are not here are working really hard for our school. The board expresses it's thanks to everyone.

III. Adoption of Agenda

**ACTION:** motion to adopt the agenda

*Moved by: Jo*

**VOTE: Unanimous**

**MOTION PASSES**

IV. Approval of Minutes

**ACTION:** motion to approve minutes as amended

*Moved by: Jeff*

**VOTE: Unanimous consent**

**MOTION PASSES**

V. Public Comments

The administration is changing the upper grades' schedule and has a draft for us to look at. We will discuss it under curriculum.

## VI. Reports

### A. Verein

We had a meeting last Wednesday. We are working to get a barbecue set up for early registration, coordinating with the school and teachers for back to school.

### B. Charter School Supervisor

Nothing new to add. Everything got zeroed out with a balance left over.

### C. Principal

Our total numbers for the fall are between 326 and 331.

Terri and Amanda are working really hard at getting unpacked and organized. We really appreciate their hard work.

### D. Officers

#### President

This is a very busy time on multiple fronts.

#### Vice President

Nothing new.

#### Secretary

Can we focus on a meeting day and time for next year? I will finalize dates via email. We will continue Thursdays with no objection but move the time to 5:30 PM.

#### Treasurer

Terri has taken over the accounting which is a huge job, but she is a quick learner!

### F. Curriculum

We have a new proposed middle school plan. We want to be more proactive in leveling our kids in various topics. This plan came about through conversations with both parents and kids. Stephanie will work with Liz and get something on the school website about the new program.

Jo reported that none of the Pasch grants have been awarded yet by the German government. The French group is ready to teach classes again after school on Mondays and Wednesdays. If we feed into Service High, they do not have a Russian program, but they do have a strong French program. This should be considered in our decision for an additional language being taught.

Interns – We have 9 coming for the first semester, 2 in November, and 3 or 4 in the spring. We will limit it to a 3 month stay with each family. We have families lined up for the fall. We will have a host family meeting before the interns arrive.

Saturday school (Samstagsschule) will go ahead as planned. Tobe Radke, former intern, is student teaching at the Rilke Schule in Stuttgart. They want to set up a partnership. Crystal and I met with the Austrian consul. They want us to add a school in Salzburg.

### G. Ad Hoc

Dress Code Summary – Two meetings were held to solicit input for the revised dress code. A proposed revised dress code was posted after the June meeting to solicit feedback. Based on feedback from the proposed code, we have amendments to consider along with the proposed code, tonight.

By Laws Edits - Digital copies of the edited bylaws have been sent out to the board. There has been no feedback from board. The issue needs to be addressed but we are going to table it until later in the fall.

## VI. Unfinished Business

None

## VII. New Business

### A. Move In Issues

Staffing – Science teacher and 2<sup>nd</sup> grade positions are filled, but the 1<sup>st</sup> grade position isn't yet, and the secretary position is not yet filled.

Room Assignments – We will need some temporary rooming while the portables are being built. 4<sup>th</sup> grade will likely be in the Library. Music may be on the 3<sup>rd</sup> floor. 3<sup>rd</sup> grade will likely be in the Gym for a month maybe. The portables will have 3<sup>rd</sup>, 4<sup>th</sup> and Music when they are done.

Site Update – Final layer of mud tape should be done next week. We hope to have the bulk done through the weekend. The carpets will be finished next week. A lot of material has been donated by many companies which need to be recognized. The soil for the playground was heavily discounted. We received \$15-\$20,000 from the construction company. AAA fence is donating a \$24,000 fence. We will thank all our sponsors on our website.

Outside – The fenceposts went in today.

Portables – The first parts arrive on Aug 4<sup>th</sup>.

Debra asked about a conference that the building owner had scheduled in August –that has been moved to November.

Summer Camp – Lisa said she felt it was too late to do at this point. Summer camp is cancelled.

### B. End of Year Report

Crystal needs a signed copy of the lease for the report.

The meeting is August 23<sup>rd</sup> – We are the 3<sup>rd</sup> school on the agenda which is posted online. Mary needs to get it to the school board by the 11<sup>th</sup> or 12<sup>th</sup> of August.

### C. Dress Code Policy

Public comment on the dress code.

**ACTION:** A motion was made for recess until 8:20 PM

*Moved by:Liz*

**VOTE UNANIMOUS**

**MOTION PASSED**

The meeting resumed at 8:20 PM

**ACTION:** A motion to introduce the proposed revised dress code

*Moved by:Jeff*

**VOTE UNANIMOUS:**

**MOTION PASSES**

Six amendments were considered to the proposed revised dress code. Five of them passed. One failed.

**ACTION:** A motion to approve the proposed revised dress code as amended.

*Moved by:Liz*

**VOTE:UNANIMOUS**

**MOTION PASSES**

#### **D. Optional Intensives**

We are exploring new options for the Optional Intensive program. It needs a coordinator. We would like to have the interns play a larger role in running parts of it.

#### **E. Phys Ed/Recess discussion**

**ACTION:** Motion to table the discussion until next month

*Moved by:Jeff*

**VOTE:UNANIMOUS CONSENT**

**MOTION PASSES**

**ACTION:** Motion for Executive Session to discuss litigation matters

*Moved by:Liz*

**VOTE:UNANIMOUS CONSENT**

**MOTION PASSES**

#### **VIII. Executive Session (Personnel/Finance/Negotiations/Litigation)**

650 W. International litigation update

#### **IX. Adjournment**

The meeting was adjourned at 10:00 PM